

WEST TYTHERLEY, FRENCHMOOR & BUCKHOLT PARISH COUNCIL

Locum Clerk: Tom Brindley

Email: westtytherleycouncilclerk@gmail.com

NOTICE OF MEETING

Members are summoned and the public invited to attend a Meeting of the
West Tytherley, Frenchmoor & Buckholt Parish Council
for the transaction of business as set out in the agenda below:

Date: Monday 8th July 2024

Time: 7.00pm

Location: King Edward's Hall, West Tytherley



Tom Brindley CiLCA

Locum Clerk

29th June 2024

AGENDA

2407-1	To receive and accept apologies for absence
2407-2	Chairman's remarks To receive declarations of pecuniary and personal interests relating to items on this agenda
2407-3	To receive the Locum Clerk's Report
2407-4	To approve the minutes of the Parish Council Meeting held on 24 th June 2024
2407-5	Public Session: To receive questions from members of the public.
2407-6	To receive report from Cllr Stewart McDonald TVBC
2407-7	To receive report from Cllr Nick Adams-King HCC
2407-8	Finance I. To note the current financial situation and the reconciliation of the bank balances to 30 th June 2024. II. To approve the payments for July 2024 (table below). III. Update on change of signatories & bank account access. IV. To consider a subscription for Scribe Accounting.
2407-9	Risk Register. To review and adopt the revised Risk Register
2407-10	Greening Project
2407-11	Clerk Recruitment To receive an update on the recruitment of a clerk and RFO.
2407-12	Casual Vacancies To receive an update on the three casual vacancies.
2407-13	Planning I. To comment on new applications received prior to the meeting II. To note planning decisions received from TVBC
2407-14	Receive Reports I. Lengthsman II. Footpaths III. Recreation Ground
2407-15	Resilience Plan To receive an update on the Resilience project.
2407-16	Correspondence
2407-17	Matters to be carried forward to next meeting
2407-18	To note the date for the next meeting

July Payments Due				
To	Item	Invoice Ref	Method	Amount
Hugo Fox	Website Hosting		DD	£11.99
Todeka Ltd	Tom Brindley Locum Clerk services	113	BACS	

June Payments Made				
From	Item	Invoice Ref	Method	Amount
Hugo Fox	Website Hosting		DD	£11.99
RoSPA	Playground Inspection		BACS	£112.80
Todeka Ltd	Tom Brindley Locum Clerk services	113	BACS	£2,754.36
Do The Numbers	Internal Audit		BACS	£380.00
Clear Councils	Insurance		FPO	811.40
West Dean PC	Playground maintenance		FPO	£250.00

June Receipts				
To	Item	Invoice Ref	Method	Amount

*** Period for Public Speaking**

Members of the public may raise any topic during the public participation period. If the matters raised are not on the agenda for the meeting these can be used to form part of the agenda for a future meeting at the discretion of the Council. Members of the public are welcome to stay for the Council meeting after the public session as observers but will not be able to join in the discussion unless invited to do so by the Chairman.

Relevant Documents:

1. Minutes of annual council meeting 24/06/24
2. July 2024 Clerk's Report
3. Scribe accounting quote and comparison