



West Tytherley, Frenchmoor & Buckholt Parish Council

Parish Clerk & RFO
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Dear Councillor,
You are hereby summoned to attend the
Annual Parish Council Meeting
Of **West Tytherley, Frenchmoor & Buckholt Parish Council**
On **Thursday 06 May 2021 at 7:30pm by Video Conference**

Given the government's advice on COVID-19 and the need to safeguard councillors and members of the public, this meeting will be carried out by video conference. Joining instructions will be provided by the Parish Clerk.

If a member of the public wishes to attend, present a written statement or question for the Councillors' consideration, they must do so in writing to the Parish Clerk by 05 May 2021.

For security reasons, joining instructions must not be published or distributed to any other party without the express permission of the Parish Council.

AGENDA

- 73/21** Election of the Chair for 2021/22 – sign acceptance of office
- 74/21** Election of the Vice-chair for 2021/22 - sign acceptance of office
- 75/21** Apologies for Absence
- 76/21** Declarations of interest
- 77/21** **Minutes:** to consider approval of the Minutes of the Parish Council's Meeting on **12 April 2021**
- 78/21** **Public Forum**
- 79/21** **Annual review of Declarations of Acceptance of Office**
Councillors to confirm whether there are any amendments required to their Declaration of Acceptance of Office submitted to TVBC
- 80/21** **Scheme of Delegation Policy**
i) To consider and adopt the Scheme of Delegation Policy which sets out the Terms of Reference by which the discharge of Council functions (under Section 101 of the Local Government Act 1972) to the Clerk (who is the Proper Officer and Responsible Financial Officer) will operate
ii) To consider Activation of the Policy
- 81/21** **Annual Parish Meeting 10 May 2021**
To consider cancelling this meeting given the court ruling that remote meetings may not continue after 06 May and that physical meetings will result in both a health risk (given the current pandemic) and significant additional costs in securing suitable venues which allow social distancing and other safety measures.
- 82/21** **Next Parish Council Meeting**
If agreed, the date of the next **West Tytherley, Frenchmoor & Buckholt Parish Council** be held on **Monday 21 June 2021 at 7:00pm**. Venue to be determined.