



## West Tytherley, Frenchmoor, and Buckholt Parish Council

Parish Clerk  
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Dear Councillor,  
You are hereby summoned to attend the **ANNUAL PARISH COUNCIL MEETING** of  
**West Tytherley, Frenchmoor, and Buckholt Parish Council**  
on  
**Monday 13 May 2019**  
to be held in  
**King Edward's Hall, West Tytherley**  
Immediately after the  
**West Tytherley, Frenchmoor, and Buckholt ANNUAL PARISH ASSEMBLY**  
which starts at **7:00pm**

The public and press are welcome to attend

### AGENDA

- 82/19**      **Election of the Chair**
- 83/19**      **Election of the Vice-chair**
- 84/19**      **Apologies for absence**
- 85/19**      **Open Forum**
- 86/19**      **Declarations of interest**
- 87/19**      **Consider approval of Minutes of the Parish Council meeting held on Monday 8 April 2019.** Any matters arising
- 88/19**      **Statutory obligations (Led by MC)**
- i)      Annual PC Insurance
  - ii)     Annual fees and subscriptions (HALC, NALC, ICO)
  - iii)    Annual RoSPA safety inspection
  - iv)    Annual Internal Audit
- 89/19**      **Governance (Led by MC)**
- i)      Standing Orders – for approval and adoption
  - ii)     Financial Regulations – for approval and adoption
  - iii)    Policy on Grants under S137 – for approval and adoption
  - iv)    Councillor Register of Interests for HCC Monitoring Officer (Localism Act 2011)
  - v)     Cllr vacancies – Buckholt and West Tytherley
- 90/19**      **Website – proposals for consideration and approval (Led by TK)**
- New website and Councillor emails
  - Compliance with GDPR, Local Government Transparency Code 2015, and Accessibility Regulations 2018

- 91/19 Planning**
- 92/19 Village Maintenance – actions**
- i) Recreation ground – fence repair quotes **(TK)**
  - ii) Recreation ground – basketball hoop replacement **(TK)**
  - iii) Complaint concerning anti-social behaviour on the Rec Grd **(TK)**
  - iv) Footpath no3 **(Led by CB)** with input from Jim Little as Footpath Warden)
  - v) Applications for TVBC Resilience Community Fund **(MC)**
  - vi) 2019/20 Lengthsman Agreement **(MC)**
- 93/19 Finance and Cheques (Led by MC)**
- i) Payments to be authorised
  - ii) VAT reclaim
  - iii) End of year accounts (2018/19)
  - iv) New bank mandate
  - v) Renaming and formalising criteria for use of monies in the Millennium Fund **(CB)**
- 94/19 Correspondence**
- 95/19 Reminder change of date for July meeting – now 1 July**
- 96/19** If agreed, the date of the next West Tytherley, Frenchmoor, and Buckholt Parish Council Meeting will be held on **Monday 10 June at 7:00pm in the King Edward’s Hall, West Tytherley**