

WEST TYTHERLEY, FRENCHMOOR & BUCKHOLT PARISH COUNCIL

Locum Clerk: Tom Brindley

Email: westtytherleycouncilclerk@gmail.com

NOTICE OF MEETING

Members are summoned and the public invited to attend a meeting
of West Tytherley, Frenchmoor & Buckholt Parish Council

Date: Monday 9th December 2024

Time: 7.00pm

Location: King Edward's Hall, West Tytherley

Members of the public may address the council during the public session only. Matters raised will not be discussed at this meeting, but may be included on a future agenda.

Tom Brindley

Tom Brindley CiLCA, Locum Clerk

4th December 2024

AGENDA

- 2412-1 To receive and accept apologies for absence
- 2412-2 Chairman's remarks
- 2412-3 To receive declarations of pecuniary and personal Interests relating to items on this agenda
- 2412-4 To appoint Tom Brindley as locum clerk RFO and Proper Officer
- 2412-5 To approve the minutes of the Parish Council Meeting held on 14th November 2024
- 2412-6 To receive the Locum Clerk's Report
- 2412-7 Public Session: To receive questions from members of the public
- 2412-8 To receive report from Test Valley District Council
- 2412-9 To receive report from Hampshire County Council
- 2412-10 To sign the Civility and Respect Pledge
- 2412-11 To confirm the change to gov.uk web address and councillor emails: wtfb-pc.gov.uk
- 2412-12 Finance
 - a. To note the current financial situation and the reconciliation of the bank balances to 30th November 2024.
 - b. To note payments for December 2024
 - c. To receive an update on change of signatories & bank account access
 - d. To note progress on separate bank account for the Fete Committee
 - e. To consider the year end forecast and draft budget for 2025-2026
- 2412-13 To receive an update on the Greening Project
- 2412-14 To consider recruitment to fill casual vacancies
- 2412-15 To consider arrangements for clerk recruitment
- 2412-16 Planning Matters
 - a. To comment on new applications received prior to the meeting
 - b. To note planning decisions received from TVBC
 - c. To note appeals received and decided
- 2412-17 To review work to be performed under the Lengthsman scheme
- 2412-18 To note correspondence received
- 2412-19 Matters to for future meetings
- 2412-20 To note the date for the next meeting – 11th January 2024

December Payments Due				
To	Item	Invoice Ref	Method	Amount
Hugo Fox	Website Hosting		DD	£11.99
Starboard	Scribe accounting		DD	37.20
M Scarett	Back pay		FPO	TBC
Southern energy	Pavilion Electricy		DD	TBA

Resilience fund payments

Item	Payee	Item	Qty	Unit	Net	VAT	Gross
1	Hampshire generators	3 years maintenance costs	3	360.00	1080.00	216.00	1296.00
2	2CL Communication	Kirisun TM840 UHF 400-470 MHz Mobile Radio 25W base station plus 5 handsets.	1	1742.60	1742.60	348.52	2091.12
3	Amazon	AUNNO Extension Lead with USB slots,	4	16.66	66.63	13.33	79.96
4	Lumen Camping	LE Camping Lantern, 1000	6	15.82	94.92	18.98	113.90
5	Nisbets	Panasonic Combi Microwave/Oven/Grill NEC1275	1	1609.00	1609.00	321.80	1930.80
6	Gritbins.net	Floodsacks	1	100.58	100.58	20.12	120.70
7	B and Q	Padlock	1	35.00	35.00	7.00	42.00
8	Amazon	Hi Vis vests	10	0.99	9.90	1.98	11.88
9	Amazon	Blukar rechargeable head torches	6	15.56	93.35	18.67	112.02
10		Hyundai DHY8000SELR 6 Kw long run diesel generator	1	1249.99	1249.99	250.00	1499.99
				5146.20	6081.97	1216.39	7298.37

Bank Balances	
Millenium account	5612.88
Current Account	5565.59
Deposit Account	24988.09

Introducing the Civility and Respect Pledge

SLCC, NALC, and OVW believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

There is no place for bullying, harassment, and intimidation within our sector and signing up to the Civility and Respect Pledge is one of the ways a council can demonstrate that it is committed to standing up to poor behaviour across our sector, and to demonstrating positive changes which support civil and respectful conduct.

By signing the Pledge, your council is agreeing that it will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles, and that it:

- has put in place a training programme for councillors and staff
- has signed up to the Code of Conduct for councillors
- has good governance arrangements in place including staff contracts and a Dignity at Work policy
- will seek professional help at early stages should civility and respect issues arise
- will commit to calling out bullying and harassment if and when it happens
- will continue to learn from best practice in the sector and aspire to being a role model / champion council e.g., via Local Council Award Scheme
- supports the continued lobbying for change in legislation to support the civility and respect, including sanctions for elected members where appropriate

We invite all councils to include an agenda item to review the statements and sign up to the Civility and Respect Pledge.

Definition of Civility and Respect

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

Statement	Tick to agree
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff	
Our council has signed up to Code of Conduct for councillors	
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment when it and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	