



West Tytherley, Frenchmoor & Buckholt Parish Council

Extraordinary General Meeting Monday 18 January 2021 7:00pm by Video Conference

Councillors present: Fiona Collier - Chair (FC), Mick Goulding (MG), Lucia Homer (LH), Deborah Hook (DH), Nigel MacPherson (NM), and Karen James (KJ)

Plus: Melanie Camilleri (MC) – Clerk/RFO and four members of the public.

20/21 **Apologies for Absence:** Cllr Tim Koetser and Cllr James Strachan

21/21 **Declarations of interest:** None

22/21 **Planning: led by Cllr Mick Goulding**

20/03165/FULLS: Pugs Hole Farm, Pugs Hole, West Tytherley

Proposal: removal of driveway serving farmhouse, construction of replacement, installation of gates, and re-wilding of agricultural grazing land

Observation date: 05 February 2021

Cllr Mick Goulding presented the application to the councillors and summarised pertinent material planning considerations.

Cllr Mick Goulding reported that a member of the public had written expressing concerns over the application's impact over FP1. Cllr Mick Goulding confirmed that in his opinion FP1 will not be in any way conflicted.

After a short discussion on the application, voting took place by a show of hands.

Resolved by a majority to **SUPPORT** the application.

23/21 **Finance and Cheques**

i) The age and performance of the Parish Clerks' laptop was discussed. It was concluded that it needs to be replaced urgently; adequate IT equipment is an essential tool for the Clerk to be able to carry out her duties as Proper Officer/RFO and for the Parish Council to conduct its business.

A discussion took place around ownership of the laptop as a Parish Council asset, depreciation of that asset, and the complexities of sharing the asset with other Parish Councils at which the Clerk is employed.

Resolved unanimously that:-

- the new laptop will be purchased from WTPC funds- max spend £500
- it will be an asset of WTPC alone
- FC will contact the Chair of West Dean Parish Council requesting a financial contribution (given the historic close ties between the two PCs)
- £150 will be allocated in the budget each year (beginning 2021/22) towards eventual replacement of that laptop (estimated every 3 years). FC to request that WDPC do likewise.

The Clerk confirmed that she already has the Microsoft licences (purchased from her own funds) which can be used on the new device.

24/21

The next Ordinary Parish Council Meeting for **West Tytherley, Frenchmoor & Buckholt Parish Council** will be held on **Monday 08 February 2021** at **7:00pm** via Video Conference.

Being no further business, FC closed the meeting at 7:28pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH

Minutes published on the Parish Council's website wtparishcouncil.org