

Explanation of variances – pro forma

Name of smaller authority: **WEST TYTHERLEY, FRENCHMOOR & BUCKHOLT PARISH COUNCIL**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	18,455	20,239				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	14,500	14,175	-325	2.24%	NO		
3 Total Other Receipts	2,028	4,469	2,441	120.36%	YES		2021/22: £2,500 Grant received to purchase an additional Defibrillator
4 Staff Costs	6,481	8,220	1,739	26.83%	YES		2021/22: Performance related pay rise awarded to Clerk/RFO. Plus NJC pay scales review wef 01 April 2021 (backdated pay rise)
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	8,263	7,876	-387	4.68%	NO		
7 Balances Carried Forward	20,239	22,787			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	20,239	22,787				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments at	51,190	123,385	72,195	141.03%	YES		2021/22 Assets purchased totalling £1,787.83 (WW1 Commemorative Bench, WW1/2 Silouettes, Picnic bench) Undertook review of value of all existing assets and where purchase price unknown, applied either a nominal value or the insurance value)
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)