West Tytherley, Frenchmoor & Buckholt
Parish Council

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Dear Councillor,
You are hereby summoned to attend the next Meeting of
West Tytherley, Frenchmoor & Buckholt Parish Council
On **Monday 21 June 2021** outside the
King Edward's Hall, West Tytherley at **6:30pm**

Date: Wed 16 June 2021 (p*ublished on noticeboards*)

The public and press are welcome to attend.

Important message about COVID-19:-

- You **MUST NOT** attend if you or anyone in your household has had COVID-19 symptoms in the last 7 days
- Please supply and wear your own face mask
- Those attending must check-in by scanning the Village Hall's QR Code (posted-up at the entrance) using the NHS Test and Trace app, and observe 2m social distancing measures
- There will be no access to the Hall's WC and kitchen facilities
- If you attend and develop symptoms within 7 days, you **MUST** use the Test and Trace system to alert others with whom you have been in contact.

In the interest of public safety, we thank you for your consideration and co-operation.

AGENDA

83/21	**Apologies for Absence**
84/21	**Declarations of interest**
85/21	**Minutes:** to consider approval of the Minute**s** of the Annual Parish Council Meeting on **06 May 2021**
86/21	**Finance**

i) 2020/21 Internal Audit (Annual Governance and Accountability Return)
- Results of the Annual Internal Audit Report
- Approval and signature of Certificate of Exemption
- Approval and signature of Section 1- the Annual Governance Statement
- Approval and signature of Section 2- Accounting Statements
- Publication of the Notice of Public Rights

ii) To ratify the Parish Council's decision to modify the Clerk/RFOs' terms of employment to reflect the demands of the role have changed

87/21	**Correspondence, AOB, urgent matters**
88/21	**Date of next meeting**

If agreed, the date of the next **West Tytherley, Frenchmoor & Buckholt Parish Council** meeting will be held on **Monday 09 August 2021** at **7:00pm** in the **King Edward's Hall**